



## Resolution 2017-235

Resolution Approving the Professional Services Agreement with Legend Technical Services, Inc. to Provide Hazardous Materials Investigation, Testing and Reporting Services Within the Minneapolis Park & Recreation Board Park System for a Fee Not to Exceed \$151,550 and Authorizing the Administrative Use of a 10% Contingency Should Additional Professional Services be Required, with an Expiration Date of December 31, 2018

Whereas, The Minneapolis Park & Recreation Board (MPRB) is the steward of Minneapolis parks and lakes;

Whereas, The MPRB is authorized to contract with public and private entities in the performance of its functions;

Whereas, The MPRB requested proposals from engineering and design firms for engineering services for hazardous materials investigation, testing and reporting for various MPRB facilities;

Whereas, The MPRB received proposals from three firms and, after careful evaluation, MPRB staff selected Legend Technical Services, Inc. as its preference for providing the requested services;

Whereas, Funds from the Capital Improvement Program – Rehabilitation Program, General Building and Recreation Center Rehabilitation Parks and Trails are sufficient to cover the consulting fee proposed by Legend Technical Services, Inc.; and

Whereas, This resolution is supported by the MPRB 2007-2020 Comprehensive Plan, which envisions “Dynamic parks that shape city character and meet diverse community needs;”

RESOLVED, That the Board of Commissioners approve the Professional Services Agreement with Legend Technical Services, Inc. to provide hazardous materials investigation, testing and reporting services within the Minneapolis Park & Recreation Board Park system for a fee not to exceed \$151,550 and authorizing the administrative use of a 10% contingency should additional professional services be required, with an expiration date of December 31, 2018; and

RESOLVED, That the President of the Board and Secretary to the Board are authorized to take all necessary administrative actions to implement this resolution.



TO: Administration & Finance Committee

FROM: Michael Schroeder,

DATE: July 12, 2017

SUBJECT: Resolution Approving the Professional Services Agreement with Legend Technical Services, Inc. to Provide Hazardous Materials Investigation, Testing and Reporting Services Within the Minneapolis Park & Recreation Board Park System for a Fee Not to Exceed \$151,550 and Authorizing the Administrative Use of a 10% Contingency Should Additional Professional Services be Required, with an Expiration Date of December 31, 2018

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## **BACKGROUND**

This Board action is approval of a Professional Services Agreement with Legend Technical Services, Inc. (Legend) to provide hazardous materials investigation, testing and reporting for various MPRB facilities in an amount not to exceed \$151,500 for the period of July 12, 2017 to December 31, 2018. Staff is recommending using the Professional Services Agreement for this project because it affords the Minneapolis Park and Recreation Board (MPRB) greater protection with its contracts with designers and architects and it offers better alignment with the form agreement used in contracting for the improvements.

In May 2017, MPRB planning staff publicly solicited proposals for these services. Proposals were received from three qualified professional firms. A selection committee comprised of MPRB planning staff reviewed the proposals and found that the team led by Legend best meets the needs for the required hazardous materials investigation, testing and reporting for priority facilities throughout the MPRB park system. Specifically, Legend provided a detailed approach to perform the required tasks for 75% of the identified facilities by December 31, 2017 and illustrated technical competence and experience to perform the required tasks.

MPRB has over 150 facilities within their park system. The MPRB must investigate, test and prepare a report to illustrate the hazardous materials within a facility to meet regulatory requirements. These reports will be facility specific providing known or potential hazardous materials that may affect the environment during construction, and will provide to the MPRB knowledge if there is a need to review alternative solutions, mitigation measures, earlier coordination, and if there is a need for additional investigation.

The current project will investigate, provide testing, and produce a report for more than 100 MPRB facilities. The investigation, testing and reporting includes items that have asbestos, lead



paint, and identified regulated hazardous materials within the facility, such as mercury-containing devices, fluorescent light bulbs, PCB-containing devices and electronic devices. Prioritization of the work is based on rehabilitation, capital project schedules, and site usage. All reports will be summarized into a data base which will be integrated into asset management information.

**FUNDING/COST SUMMARY**

<b>Sources</b>		<b>\$151,550</b>
NPP-20 Funds – <i>General Building &amp; Recreation Center Rehabilitation</i>	\$151,550	
<b>Use</b>		<b>\$151,550</b>
Legend Technical Services PSA ( <i>Pending Board Approval</i> )	\$151,550	
<b>Balance</b>		<b>\$151,550</b>

**RECOMMENDATION**

Staff recommends approval of the Professional Services Agreement with Legend Technical Services, Inc. to provide hazardous materials investigation, testing and reporting services within the Minneapolis Park and Recreation Board park system for a fee not to exceed \$151,550 and authorizing the administrative use of a 10% contingency should additional professional services be required, with an expiration date of December 31, 2018.

This action is supported by the following vision and goal statements in the MPRB 2007-2020 Comprehensive Plan.

**Vision Theme 3:** Dynamic parks that shape city character and meet diverse community needs.

**Goal:** Park facility renewal and development respects history and focuses on sustainability, accessibility, flexibility, and beauty.

**ATTACHMENTS:**

- Legends Scope Proposal - Hazardous Materials (PDF)

Prepared By: Cindy Anderson, Executive assistant for Planning Division, Design and Project Management



Review:

Cindy Anderson	Completed	06/27/2017 11:34 AM
Cliff Swenson	Completed	07/02/2017 7:41 PM
Michael Schroeder	Completed	06/29/2017 4:49 PM
Jayne Miller	Completed	07/02/2017 7:41 PM
Administration & Finance Committee	Pending	07/12/2017 5:20 PM